

**SHANNON FOREST CHRISTIAN SCHOOL
EXTENDED CARE INFORMATION
2011-2012**

Early Arrival: Students are allowed to go directly to their classroom 10 minutes before classes begin. For your convenience we will provide student supervision at 7:00 a.m. for those parents who need to go to work. There is no charge for this service.

- ❖ PK3 – K5 students go to the Early Childhood Building, Room 18.
- ❖ 1st – 5th grade students go to the lunchroom in the 300 building
- ❖ 6th – 12th grade students go to the Upper School lunchroom.

Late Stay: For those parents who need after school supervision:

- ❖ Early Childhood & Lower School - 3:15 – 6:30 p.m. There is no cost for students picked up by 3:15 p.m.
- ❖ Upper School – 3:15-6:30 p.m.
- ❖ Charges are billed monthly and you will receive a bill from the SFCS business office. Please refer to billing policy.
- ❖ Service Costs:
 - Plan A -- Pick up by 5:00 p.m. = \$12.00/day
 - Plan B -- Pick up by 6:30 p.m. = \$15.00/day
 - Once a student remains in Late Stay past 5:00 p.m. cut-off for Plan A, they will be charged for Plan B, NO EXCEPTIONS.
 - Late fee will be assessed beginning at 6:30 p.m. and will be \$10.00 for every 15 minute interval until the child is picked up.
- ❖ You may sign up for daily late stay or occasional use.
- ❖ We need as much notification as possible for occasional use to ensure space availability.
- ❖ Snacks – All children enrolled in the late stay program will receive an afternoon snack.
- ❖ Students have supervised play time inside and outside.
- ❖ Students have opportunity to complete homework assignments during late stay.
- ❖ PK3-5th grade student late stay is located on the Lower School campus
- ❖ 6th – 8th grade student late stay is located on the Upper School campus.
- ❖ When students leave their primary area for other campus locations (gym, playground), a sign will be left directing you to your child's location.
- ❖ Additional programs offered by SFCS are not included in the daily rate.

If you have questions or need help of any kind with this service, please call 678-5107. To contact late stay after school hours, please call the late stay phone at 906-3451.

SFCS EXTENDED CARE REGISTRATION
864-678-5107

Student Name: _____ Grade & Teacher: _____

Parents/Guardian Name: _____

Authorized Pick-Up Person: _____

Cell: _____ Home: _____ Work: _____

Authorized Pick-Up Person: _____

Cell: _____ Home: _____ Work: _____

The SFCS emergency information form will be used for extended care programs.